



Full Job Description

Job Title	Information Assurance Officer (IAO)
Job Description	<p>Roles and Responsibilities:</p> <ul style="list-style-type: none">• Plan, coordinate, implement and monitor DoD information systems in accordance with JAFAN 6/3. Identify organization's current security infrastructure and implement a secure IT work environment.• Ensure systems are operated, maintained, and disposed of in accordance with internal security policies and practices.• Develop and maintain a System Security Plan (SSP), and conduct periodic checks to ensure compliance with the SSP. Ensure the Network, System Diagrams and other applicable documentation are complete and update as needed.• Ensure that users have the requisite security clearances, authorization, and need-to-know, and are aware of their security responsibilities before granting access to the information system (IS).• Support the Incident Response Program by initiating protective or corrective measures when a security incident or vulnerability is discovered.• Follow procedures developed by the Information Assurance Manager (IAM), authorizing software, hardware, and firmware use before implementation on IT systems.• Coordinate and conduct information assurance (IA) security inspections, tests, and reviews, as tasked by the Program IAM in coordination with the applicable Program/Project Manager.• Develop and provide new user and annual refresher IA training. <p>Required Skills/Experience:</p> <ul style="list-style-type: none">• Education -Bachelor's degree in IT, Science or Engineering with a minimum 1 year applicable work experience, OR, a total of 3 years of relevant work experience maybe considered for non-degreed candidates.• Must be a US Citizen and hold a current TS/SSBI clearance• Meet DoD 8570.1-M for IA Work Force requirements at the IAM II or III certification level by holding an active certification in one or more of the following: Security+, CISM, and CISSP.• 1 or more years experience working with security system functions, technical security safeguards, security policies and operational security measures to include a working knowledge

	<p>of the JAFAN or DCID 6/3.</p> <ul style="list-style-type: none"> • 1 or more years experience working certification and accreditation requirements, processes and procedures related to a DoD computing environment. • Ability to effectively communicate in both written and oral form with senior engineering management. • The candidate must have familiarity and/or certification with the following technologies/equipment: IP, Cisco, and Microsoft Server.
Education Level	Bachelor's Degree
Work Location	Arlington, VA
Clearance	TS
General Experience	1 year
Specialized Experience	1 year
Acquisition Experience	Not Required
Travel Requirements	Minimal